

CLEARBROOK-GONVICK SCHOOL
INDEPENDENT SCHOOL DISTRICT #2311
BOARD OF EDUCATION
REGULAR MEETING
April 15, 2024 - 7:00 P.M.

The meeting was called to order by Clerk Wishard at 7:00 p.m. Declaration of Quorum – Members present: Kayla Walberg, Scott Abel, Dudley Wishard, and Randy Bodensteiner. Absent: Corey Petterson, Vern Wittenberg. Also present: Superintendent Ryan Grow, Principal Josh Tharaldson, staff and community members.

3 **Community Comments** – Members of the audience made comments.

4 **Spotlight on Education** – Mr. Bettin gave a power point presentation of activities that have taken place since the last board meeting.

5 **Approval of Agenda** – MMS Bodensteiner/Walberg to approve agenda as presented. MCU.

6 **Approval of Minutes from Previous Meetings** – MMS Abel/Walberg to approve minutes as presented. MCU

6.1 3/18/24 – Regular Meeting

7 **Informational Items**

7.1 **Principals Report** – Supt Grow presented the report and discussed the following items: A) **MCA Testing** – We are in the 2nd week of testing in the elementary & high school. Testing should be wrapped up by 4/26/24 in the elementary and 5/2/24 in the high school. B) **I Love to Read Month Activities** – Numerous activities were held throughout the month of March. Special thanks to all staff involved in the planning of those activities! C) **Prom** – Prom will be held on 4/20/24. Special thanks to Mrs. Mendick & Ms. Larson for their work on fundraising throughout the year, and for all their work getting Prom ready this year. D) – **State FFA Competition** – Several students have qualified for State FFA, which will be held on April 22nd-23rd. Congratulations to all students involved & good luck in your upcoming competition! E) **Math Masters** – Mrs. Dahl & Mrs. Kathy Anderson will take six 5th grade students to the Math Masters Competition on Friday, April 19th. Congratulations & good luck to the students who will be competing! F) **Graduation/Seniors** – The last day of school for seniors who meet the criteria to be done early will be Friday May 17th. Graduation is Saturday, May 25, 2024, at 2:00 p.m. in the big gym. Thanks to Mr. Bettin & Mrs. DeVries for helping get all the final touches ready for seniors with their upcoming events. G) **Upcoming Concerts/Field Trips** – The high school music concert will be held at 6:30 p.m. on Tuesday, May 7th. The elementary music concert will be held at 6:30 p.m. on Tuesday, May 14th. We have numerous field trips planned between now and the end of the school year!

7.2 **Superintendent Report** – Supt. Grow discussed the following items: **1) Personnel** – A) **Open Positions** – FT Custodian (2), Science Teacher, Early Childhood Teacher/Coordinator, Paraprofessional, JH Volleyball Coach, Head GBB Coach. B) **MSEA Negotiations** – The first meeting was held on April 8th, and the next meeting will be on April 16th. Some items have been tentatively agreed upon. C) **Bus Drivers & Bus Aides** – Superior Transportation has said they will honor current bus drivers and aides' rate of pay. Any current driver/aide should contact Joe Schieffert or apply on their website. Select Clearbrook-Gonvick as their employment site. D) **School Board Filing** – Filing for the vacant school board position closed on April 12th at 3:00 p.m. Board members please stop by my office at your convenience to review the applications & determine your choice. Once everyone has made their choice, the board can appoint the applicant based upon the majority choice of the board members. E) **Technology** – Isaac with Nerdy Customs will be done at the end of the month. The district will be looking for a replacement. **2) Educational** – A) **Prom** – Will be held on Saturday April 20th. Thanks to advisors Mrs. Mendick and Ms. Larson for their work on planning, scheduling, and fundraising to make it happen. B) **Concerts** – Spring concert dates are High School – May 7th and Elementary – May 14th. Both start at 6:30 p.m. C) **MCA Testing** – Currently taking place. Students are assessed in math, reading & science. D) **FastBridge Screening** – Will take place on April 29th – May 3rd. This is a local screening tool the district uses in the fall, winter & spring to assess our K-6 students in math and reading. E) **Graduation Rate in 2023** – The rate was 85% according to recent MDE data. **3) Legislative** – A) **READ Act** – There are some potential changes coming in this legislation. One is to extend the time to have staff trained. Second is to create additional funding for districts to cover costs of curriculum, stipends & training. Third there is a push to add curriculum choices. Eventually all Pre-K-12 staff that teach reading instruction will need to be trained. B) **Health Standards** – There is a push from the state to add additional requirements for Health Education for students in grades 10-12, which would require credit. C) **HF3558 & SF 4305** – These are LTFM bills that would authorize roof repair & replacement projects greater than \$100,000 as part of the LTFM maintenance program. The bills also include sidewalks & parking lots. **4) Financial** – A) **Budget 2023—2024** – A revised budget will be brought to the May meeting. B) **ESSER** – These dollars need to be expended by June 30th. C) **Health Insurance** – An estimate for next year's health insurance renewal will be roughly a 5.9% increase. D) **Property/Liability Insurance** – These premiums are projected to increase slightly next year. **5) Building/Grounds** – A) **Bathrooms** – We have received one quote of \$265,000. We are still waiting for the other plumbing quotes, as well as flooring quotes. B) **Cleaner** – We plan to have a professional cleaner come in over the summer to clean the shop rooms from floor to ceiling and have them painted. C) **LTFM** – As part of our LTFM plan, this summer the parking lots and driveways will be cleaned, have cracks filled, seal coated & painted. Virgil is working on the updated quotes from the two businesses that previously gave quotes to the district. D) **Garage Shingles** – Virgil noticed that the shingles on the garage are in rough shape. This is something we might need to move up in our priority list of building maintenance. E) **ATSR** – Has put together a schedule to meet with the steering committee as well as community sharing meetings. The first meeting is May 2nd.

7.3 **Committee Report -**

7.3.1 Transportation – An update was given by Board Member Abel.

7.3.2 Negotiations (Support Staff) – An update was given by Board Member Walberg.

7.4 **Enrollment Report** – As of 4/9/24, our enrollment Pre-K through 12th grade was 528. This was a decrease of 6 students from 3/8/24.

8 **Consent Calendar** – MMS Wishard/Bodensteiner to approve Consent Calendar as presented. MCU.

8.1 Approval of Bills Presented – All Funds

Payroll Expense Checks and Checks Written between Board Meetings:

Payroll Checks/Direct Deposit

72546-72567/Wires

0030516-300517/Direct Deposits

Total Payroll/Expense Checks Approved: \$790,928.12

- 8.2 Approval of Electronic Transfers and Other Banking Transactions
- 8.3 Approval of Treasurer's Report
- 8.4 Accept/Approve Donations
- 8.5 Student Activity Report

9 **Old Business**

- 9.1 Consider Accepting an MOU from EdMN Clearbrook-Gonvick – MMS Walberg/Abel to accept. MCU.

10 **New Business**

- 10.1 **Consider Hiring Carla Sundquist as Part-Time Cook** – MMS Abel/Walberg to approve. MCU.
- 10.2 **Consider Hiring Joy Walberg as Part-Time Cook** – MMS Bodensteiner/Wishard to approve. MCU
- 10.3 **Consider Hiring Lindsey Samson as Head Volleyball Coach for the 2024-2025 Season** – MMS Walberg/Abel to approve. MCU
- 10.4 **Consider Accepting the Resignation of Lindsey Samson as Head Girls Basketball Coach** – MMS Bodensteiner/Wishard to accept. MCU.

Supt Grow & the board thanked Lindsey for her time as coach for the GBB program.

- 10.5 **Consider Hiring Jon Heller as Custodian** – MMS Abel/Bodensteiner to approve. MCU
- 10.6 **Consider Accepting Resignation of Jon Heller, Custodian** – MMS Abel/Walberg to accept. MCU.
- 10.7 **Consider Accepting Resignation of Brittany Lefebvre as Special Education Paraprofessional, Jr. High Volleyball Coach, & Jr. High Softball Coach** – MMS Walberg/Bodensteiner to accept. MCU.

Supt Grow & the board thanked Brittany for her years of service.

- 10.8 **Consider Accepting Resignation of Andrea Millar, Early Childhood Coordinator/Teacher** – MMS Walberg/Bodensteiner to accept. MCU.

Supt Grow & the board thanked Andrea for her many years of service.

- 10.9 **Consider Approving the 2024-2025 School Calendar** – Supt Grow presented the calendar & thanked the committee for their work on this. MMS Bodensteiner/Abel to approve. MCU.

- 10.10 **Consider Approving Revisions to Model Policy 533 & 534** – MMS Abel/Bodensteiner to approve. MCU.

- 10.11 **Consider Approving a Contract with Superior Transportation of Clearbrook-Gonvick, LLC** – MMS Wishard/Bodensteiner to approve the motion, which reads as follows:

(1) approve a contract with Superior Transportation of Clearbrook-Gonvick, LLC for three contract years commencing with July 1, 2024, and an option to extend for two additional years, consistent with Minnesota Statutes 2023, Section 123B.52, Subds. 1 and 3, and with the following findings: a) Superior Transportation of Clearbrook-Gonvick, LLC is a responsible service provider, consistent with the applicable state law; b) Superior Transportation of Clearbrook-Gonvick, LLC negotiated a Written Quotation that the District finds has a cost of service that satisfies the District budget goal and a lower cost provider option compared to the expiring; and c) All bus services will continue to be provided consistent with District policies and past practices for distances for student eligibility, distance to bus stops, and bus ride length.

MCU

- 11 **Community Questions to the Board of Education Regarding Agenda Items** – Questions were asked and answered.

12 **Future Meetings**

- 12.1 Regular School Board Meeting on Monday, May 20, 2024, at 7:00 p.m.

- 14 **Adjournment** – MMS Walberg/Bodensteiner to adjourn at 8:18 p.m. MCU